

Information for processing personal data of business partners (B2B)

Responsible for data processing:

- ISG Informatik Service KG, Aachener Straße 1042, 50858 Köln
- Data protection supervisor, E-Mail: : datenschutz@isg-cgn.de

How and for what purpose is the processing of the personal data of our business partners and their contact persons used?

Personal data are all information concerning you as a person. We are processing following personal data regularly:

- Full name
- Professional contact information (address, phone, e-mail, position, current status in your company)
- Further data in individual cases, such as provided birth data or content information like a certain appointment with you and suchlike

Your personal data is stored centrally in IT-systems of our local servers and processed with Microsoft Outlook and SAP especially.

We process your personal data for following purposes:

- Negotiating and concluding of contracts with your company (Art. 6 I 1 b DSGVO)
- Future personal contacting for business purposes (Art. 6 I 1 f DSGVO)
- Caring for personal business relationship (Art. 6 I 1 f DSGVO)
- Anti-terror investigation and sanctioning examination of our business customers, suppliers and service providers (Art. 6 I 1 c DSGVO in connection with regulation (EG) Nr. 2580/2001, Nr. 882/2002, Implementing (EU) Nr. 2017/1420 and corresponding succession regulations, § 74 Foreign Trade Regulation)

Pfeifer & Langen-Gruppe As you know, various companies are part of the Pfeifer & Langen-Group.

The respective processes can be optimized by cooperation of these various companies of the group. Data exchange is taking place where the predominant legitimate interest of the involved parties lies. (Art. 6 I 1 f DSGVO).

Our cooperation with third-parties We profit from services of specialized companies in the field of data processing.

Since we cooperate with external service providers, we do not conduct the entire data processing locally and internally. Such cooperation happen selectively; external service providers are chosen carefully by us and integrated to our data protection compliance.

Your personal data can also be forwarded to authorities, courts, lawyers, auditors, tax consultants, management consultants and similar service providers that are committed to the legal secrecy.

A regular transmission into countries outside the EU does not occur. If this case should occur however, a reasonable level of data protection according to Art. 44 ff. DSGVO in the destination country will be ensured.

Saving and deleting your data We will delete your personal data, when the aforementioned purposes are been omitted or when a given consent is withdrawn by you, the statutory storage duties are terminated and no legitimate interest for a further data storage is existing, e. g. if you will leave the company, for which you have been contact.

Your rights As far as we are processing your personal data, you have various charges in terms of data-protection law towards us, which can be claimed towards the contacts mentioned above:

- **Information** about the stored data regarding your person and its origin, the purpose of processing as well as demanding the receivers respectively the categories of receivers of the data (Art. 15 DSGVO, § 34 BDSG),
- Under certain circumstances demanding the **correction, blocking or deleting** of your personal data (Art. 16 - 18 DSGVO, § 35 BDSG),
- under certain circumstances the **transmission of your data** to a different responsible location (Art. 20 DSGVO), as well as
- **complaining** to us or the responsible data protection authority about the data processing (Art. 77 DSGVO).

Also, you can contradict the further processing of your data, when we process your data based on a reasonable interest (Art. 6 Abs. 1 S. 1 f) DSGVO). As far as we do not process your data for advertising

purposes, it needs a reason that results from a special situation. In case of a contradiction, your data, which relates to the contradiction, will not be processed any further from receipt and during the following investigation and after completion – in justified opposition – will be deleted (§ 36 BDSG, Art. 21 DSGVO).

A consent for data processing (Art. 6 Abs. 1 S. 1 a) DSGVO) that has been transmitted to us can be withdrawn by you at any time; then we stop processing your personal data, except there is a legal permission for that.

A legitimate opposition and a revocation do not have any influence on already ensued data processing operations.

We fulfil all rights to you free of charge and without any delay. For this and all other questions, please contact us directly at the contact details provided above or contact our data protection officer.